



Illinois Workforce Innovation Board

JB Pritzker, Governor

**John Rico, Co-Chair
Erin Guthrie Co-Chair**

December 12, 2019
9:00 AM – 11:00 AM

Continuous Improvement Committee Meeting Agenda Malcolm X College, Chicago, IL Meeting Space 1101

1. Welcome and Introductions
2. Opening Remarks Marlon McClinton
3. CIC Prior Meeting Minutes
 - November 2019
4. 2020 CIC Results and Outcomes Mark Burgess and Marlon McClinton
5. Evaluation Learning Peer Learning Cohort Mark Burgess
 - Effective Evaluation Processes
6. Request to Accept Process Documents Scott Shook
 - Policy Approval Process
 - Policy Review checklist
 - IWIB Policy Development
7. Service Integration Update Brian Richards
8. USDOL Monitoring – Findings and Assessments Lisa Jones
9. Illinois PY18 Annual Performance Report Marlon McClinton
 - Request to Approve
10. Review of CIC plan of work 2020 Mark Burgess
11. TDL Updates Marlon McClinton
12. Old Business
13. New Business
14. Public Comment
15. Next CIC Committee Meeting

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- January 8, 2020, 2:00 PM – 3:30 PM, GoToMeeting

Charges of the CIC:

Charge 1: Evaluation Design. Review evaluation elements of policies, programs, and processes created or overseen by the IWIB to determine the appropriateness of their relationship to their expected outcomes. Provide feedback and recommendations.

Charge 2: Evaluation Outcomes. Review outcomes of evaluation to determine if results conformed to intended outcome. Provide feedback and recommendations.

Charge 3: Continuous Improvement at Local Level. Review local performance related to the six federal performance measures for the WIOA core partners and make recommendations about strategies for continuous improvement at local levels.

Charge 4: Benchmarks. Examine and evaluate workforce quality and earning benchmarks and recommend changes.

Charge 5: Data Recommendations. Provide Recommendations for Readily Accessible Data and technical assistance recommendations for an intended audience.

Charge 6: Priority Activities. Manage priority activities as assigned by the IWIB Strategic plan.

Priorities of the CIC:

1. Policy evaluation
2. Develop an understanding of how WIOA programs (under Title One, Two, Three and Four) are evaluated, what continuous improvement processes are in place and included, and what Technical Assistance from the lead agency is involved.
3. Provide the IWIB Committees with a Clear understanding of how outcomes are evaluated – defining the process for upcoming policy.