



Illinois Workforce Innovation Board

JB Pritzker, Governor

**John Rico, Co-Chair
Erin Guthrie Co-Chair**

January 8, 2020
2:00 PM – 3:30 PM

Continuous Improvement Committee Meeting Agenda GoToMeeting

<https://global.gotomeeting.com/join/663679981>

1. Welcome and Introductions
2. Opening Remarks Marlon McClinton
3. CIC Prior Meeting Minutes
 - December 2019
4. FY2020 CIC Planning and Activities Aime'e Julian
 - The CIC will identify items to focus on that relate to the charges and priorities of this group from now until June 30, 2020. As we review the work to be completed, we need to set timelines for each activity, program, and policy.
5. Evaluation Peer Learning Cohort Mark Burgess
 - This update will provide a status report since the last committee meeting. Members of the project team will make sure the cohort group knows about the roles and functions of the CIC.
 - Evaluations are to be included in future NOFO's expectations.
6. Annual reporting Structure from committees for FY20 Scott Shook
 - Suggested results document format (Quarterly, Yearly)
 - All IWIB committee Results review
 - It was noted that FY19 reports are made available by the core partners to the IWIB. With this knowledge the committee asked if the reports would be shared with the CIC by adding the reports review to the agenda. In the future, reports from core partners will be provided to the CIC for review after their end of year submissions.

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7. TDL Updates

Marlon McClinton

8. Old Business

9. New Business

10. Public Comment

11. Next CIC Committee Meeting

- February 19, 2020, 2:00 PM – 3:30 PM, GoToMeeting

Charges of the CIC:

Charge 1: Evaluation Design. Review evaluation elements of policies, programs, and processes created or overseen by the IWIB to determine the appropriateness of their relationship to their expected outcomes. Provide feedback and recommendations.

Charge 2: Evaluation Outcomes. Review outcomes of evaluation to determine if results conformed to intended outcome. Provide feedback and recommendations.

Charge 3: Continuous Improvement at Local Level. Review local performance related to the six federal performance measures for the WIOA core partners and make recommendations about strategies for continuous improvement at local levels.

Charge 4: Benchmarks. Examine and evaluate workforce quality and earning benchmarks and recommend changes.

Charge 5: Data Recommendations. Provide Recommendations for Readily Accessible Data and technical assistance recommendations for an intended audience.

Charge 6: Priority Activities. Manage priority activities as assigned by the IWIB Strategic plan.

Priorities of the CIC:

1. Policy evaluation
2. Develop an understanding of how WIOA programs (under Title One, Two, Three and Four) are evaluated, what continuous improvement processes are in place and included, and what Technical Assistance from the lead agency is involved.
3. Provide the IWIB Committees with a Clear understanding of how outcomes are evaluated – defining the process for upcoming policy.

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