



Illinois Workforce Innovation Board

J.B. Pritzker, Governor

John Rico, Co-Chair
Erin Guthrie, Co-Chair

IWIB Winter Meeting
Malcolm X College
Conference Hall C
1900 W. Jackson Blvd.
Chicago, IL 60612

December 12, 2019

IWIB Welcome/Roll Call

The meeting was called to order at 2:00 p.m. Roll call was taken and a quorum was present.

Present: Co-Chair John Rico, Co-Chair Erin Guthrie, Elba Aranda-Suh, Tom Ashby, Victor Dickson, Pat Fabijanski, Daniele Ferrari, Jennifer Foster, David Friedman, Thomas Hacker, Grailing Jones, Michael Massie, Marlon McClinton, Sandeep Nain, Margi Schiemann, Thomas Wendorf

Present by Proxy: Thomas D. Chan (Susan Locke), Kirk Gadberry (Amanda Martin), Barbara Oilschlager (Alyssa O'Brien), Andrew Warrington (Tim Dempsey)

Absent: Henry Beards, Senator Melinda Bush. Mike Conley, C.D. Davidsmeyer, Representative Norine Hammond, Angela Mason, Rahnee Patrick, Terri Payne, Mike Perry, Aaron Tennant, Larry Walsh, Senator Chuck Weaver, Terry Wilkerson

Ex-Officio Members Present: Dr. Carmen Ayala (Marci Johnson), Michelle Cerutti, Dr. Brian Durham, Grace Hou (Dan Lyonsmith), Neil Robinson, Whitney Thompson

Ex-Officio Members Absent: None

Approval of September 19, 2019 Minutes

Co-Chair John Rico requested the board members to review the September 19, 2019 minutes as provided in the meeting packet. Sandeep Nain made a motion to approve the minutes as presented and Tom Ashby seconded the motion. With no further discussion, the motion passed.

Welcome and Opening Remarks

Co-chair John Rico welcomed and thanked the board members and the guests for attending the fourth quarter board meeting of 2019. Co-Chair Erin Guthrie thanked President David Sanders for hosting the Illinois Workforce Innovation Board meetings and by providing the Board members the opportunity to tour the state-of

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the-art facilities that Malcolm X College offers to its students. Co-Chair Guthrie stated that a working group has been assembled to address implementation of Executive Order 2019-03 and the IWIB will be kept informed as more details come from their discussions. Additionally, she stated that the Governor hosted multiple business groups and apprentices at the Capitol in November as part of the National Apprenticeship Week, including Chicago Apprentice Network, Illinois Manufacturers Association, Illinois Workforce Partnership, the Illinois Community College Board and employers representing banking and finance, information technology, manufacturing, construction, and the trades, insurance, healthcare automotive, retail, hospitality and service and even the National Corn to Ethanol Research Center (the only center of its kind in the world).

Welcome from Malcolm X College

President David Sanders of the Malcolm X College welcomed everyone. He stated the new state-of-the-art Malcolm X College and School of Health Sciences in Chicago was unveiled in January 2016 and the \$251 million facility was designed to prepare students for the fast-growing health care industry. In closing, he invited the Board and any other organization back to the facility for future meeting needs.

Local Area Success Story – Local Workforce Innovation Area

Mr. Co-Chair Rico introduced Delores Simon, Deputy Director for Business Services at Illinois Department of Employment Security. Deputy Director Simon stated that the Business Services office focuses on outreach to employers to market the many benefits of the various resources and programs available to employers and create long-lasting partnerships. She introduced Ray Tischina, Veterans Outreach and Recruitment Coordinator, Utility Workers Military Assistance Program (UMAP) who indicated the program has placed over 500 veterans in jobs.

Ray Tischina thanked the Board members for an opportunity to share information about the program. He briefly referenced the meeting materials entitled, “UMAP – Peoples Gas Hire List 2019” and the UMAP informational flyer. He stated that UMAP provides veterans with the training and support needed to successfully transition into job opportunities in the natural gas utility industry. He stated the intensive seven-month training program includes classroom instruction and a paid internship and mentorship with experienced journey-level gas utilities workers. The Board members held a brief discussion after the presentation including Margi Schiemann sharing about Nicor Gas’ utility training program.

Requests to Approve

Creation of the Employer Engagement Committee – Margi Schiemann presented a proposal for the Board to create an employer-focused standing committee to address the needs of employers and include them in discussions on workforce and education priority initiative and activities. She referenced the meeting material entitled, “Request to Approve: Creation of Employer Engagement Standing Committee,” which outlined the three key objectives that were identified during a IWIB Leadership Team meeting, as well as the considerations that should be made to address the initial activities, membership and structure, and its leadership. Tom Ashby made a motion for the IWIB to create an Employer Engagement Standing Committee to be Co-Chaired by Thomas Hacker and Thomas Wendorf to address the mission and priorities, as well as considerations outlined within the Request to Approve document. A brief discussion was held among Board members specifically for the standing committee to have a focus on collaboration with the other established employer engagement groups throughout the state. Sandeep Nain seconded the motion and with no further discussion, the motion was passed.

Deactivation of the Information Technology Committee – David Friedman, Chair of the Information Technology Committee, presented on the meeting material entitled, “Request to Approve: Deactivation of IWIB Information Technology Committee,” which is a proposal to deactivate the Committee in order to better align the IWIB committee structure with the five guiding principles of the IWIB (integrated customer focus, business-demand orientation, enhancement of career pathways, continuous improvement, and board and system accountability) as proposed during the most recent IWIB Leadership Retreat. David Friedman made a motion to deactivate the

IWIB Information Technology Committee as a standing committee until further notice, recommendations for assignment of work plan activities would be considered for further action by the Board, its standing committees and work groups, and other workforce and education working groups as outlined in "Attachment A: IWIB IT Committee Activities," and current members of the Information Technology Committee will be considered for in current or future standing committees, task forces and work groups of the IWIB. A brief discussion was held regarding the IT Committee Chair to assist in making recommendations for the members to be reassigned to other committees and to clarify any Committee's recommendations as outlined in the meeting material. Victor Dickson seconded the motion and with no further discussion, the motion passed.

Illinois PY18 Annual Performance Report Narrative – Marlon McClinton, Chair of the Continuous Improvement Committee and Scott Shook, Illinois Center for Specialized Professional Support, presented the meeting material entitled, "Request to Approve: Illinois PY18 Annual Performance Report Narrative," which requested the review and approval of the substantive information contained in the "Draft Illinois Federal Program Year 2018/State Fiscal year 2019 (FPY'18/SFY'19) Annual Statewide Performance Report Narrative" that was emailed to board members prior to the quarterly board meeting. A high-level overview of the background requirements was presented, the primary focus on the narrative report, and the considerations which would be submitted to the US Department of Labor in accordance with the guidance by the extended December 31, 2019 deadline.

Additionally, an expanded version including the Statewide Performance Reports and local and state success stories would be added into a formal document to present to the Illinois General Assembly and made public in accordance with the Illinois Workforce Innovation board Act. Marlon McClinton made a motion that the Board approve the Draft Illinois PY18 Annual Statewide Performance Report Narrative as final with the understanding that final revisions will incorporate recommendations our board members have made today or submitted via email by C.O.B. Tuesday, December 17, 2019. Also, assurance was given that the final Report Narrative is submitted to the Department of Labor in accordance with the guidance submitted and by the extended December 31, 2019 deadline, and recognize that an expanded version of this report will be completed and submitted to the Illinois General Assembly in accordance with the IWIB Act." Tom Wendorf seconded the motion and with no further discussion, the motion passed.

Legislative Agenda

Tom Hacker provided information about the newly developing Legislative Initiative for 2020. He stated that recently Deputy Director Rodriguez, Mark Burgess, and himself met with Steve Rauschenberger, who currently is the President of the Technology & Manufacturing Association and who served in the Illinois State Senate, to discuss a plan to engage the legislature regarding the IWIB activities and since then information has been shared with the IWIB Executive Committee. With his experience and knowledge, Steve Rauschenberger has prepared a plan of action for the Board to develop and implement a plan of action as outreach to the General Assembly and Governor's Office. The Executive Committee has decided to move forward with the Legislative Initiative and additional information would be forthcoming.

Illinois Unified State Plan – Operational Elements

Cameron Sweatman, Kerber, Eck & Braeckel, provided an overview of the Illinois Unified State Plan referencing meeting material entitled, "Illinois Unified State Plan for 2020-2024: Executive Summary" highlighting Illinois' vision statement which is to foster a statewide workforce development system that supports the needs of individuals and businesses to ensure Illinois has a skilled workforce to effectively compete in the global economy. He stated that Unified State Plan Public Comment forums were being scheduled for mid-January in Chicago on January 15, 2020 and in Springfield on January 17, 2020, as well as a webinar, which allows the opportunity to receive feedback throughout the meetings and a formal process for public comments to be made. The Board members discussed and agreed the need to have a forum scheduled in the southern part of the state. Assurance was given that a third forum would be scheduled.

Governor's Guidelines, Revision 4

Bethany Jaeger, Kerber Eck & Braeckel, provided an overview of the meeting material entitled, "Highlights of the Governor's Guidelines – Revision 4 for Negotiating Costs and Services Under WIOA." She stated that all sixteen programs are required under the Workforce Innovation and Opportunity Act to use funds to share in the cost of operating local workforce delivery systems in Illinois. The Governor's Guidelines apply to state-level agencies and entities in Illinois responsible for administering federally-funded workforce development programs, and local workforce innovation boards, CEOs, and required partners responsible for planning, administering and delivering workforce development services in a local area.

July 1, 2029 starts a new Program Year and a new three-year term for all Memorandum of Understanding with planning for the negotiation period began in December 2019. The guidance for PY 2020 negotiations proved an opportunity to learn from this year's input and from past experiences to incorporate: 1) streamlined provisions to eliminate redundancies between MOUs and other plans that are required by WIOA or by State policy; 2) clarification to make explicit the required content in MOUs to comply with the State and Federal regulations and help required partners specify the real commitments that would need to be made to ensure equal access to WIOA services throughout the local workforce system; and 3) user-friendly documents to help make the MOU a more realistic agreement to operationalize the commitments made in the plans for achieving the vision for each local workforce innovation system.

House Resolution 371

Whitney Thompson and Marci Johnson provided an overview of House Resolution 371 which encourages the Illinois State Board of Education (ISBE), the Illinois Community College Board (ICCB), and the Department of Commerce and Economic Opportunity (DCEO) to work collaboratively with each other and with school districts, community colleges, business and industry, and other organizations to ensure alignment among the Perkins and WIOA plans and priority occupational areas. Additionally, it directs the ISBE, ICCB, and DCEO to report to the General Assembly and the P-20 Council on how the State's draft versions of the Perkins and WIOA plans address the foregoing recommendations. The Board members held a discussion regarding the various challenges and barriers regarding the colleges' focus of a career pathway for a student versus the employers' focus for skills and training for successful employment.

Marci Johnson stated that the Perkins Plan would be submitted for approval by ISBE and ICCB at their next board meetings in January 2020 and then open for official 30-day public comment period with final revisions reflecting the Governor's Office's feedback and public comments. The final Perkins Plans would be submitted to the Board of Education in April 2020.

IWIB Committee Updates

Co-Chair Rico requested the various Committee Chairs to provide a report of activities for the year. Chair Marlon McClinton of the Continuous Improvement Committee highlighted the committee's achievements and activities for the year as he referenced the meeting material entitled, "Continuous Improvement, Accomplishments for 2019" and "Continuous Improvement Committee, Quarterly Update for September, October, and November 2019." Additionally, Mark Burgess announced that Illinois was accepted as one of the six states to participate in the Evaluation Peer Learning Cohort which is an interactive technical assistance opportunity, comprised of cross-agency representatives. The Illinois team is represented by six individuals from the four core partners. The Cohort has a very aggressive timeline to lead to an evaluation workplan and everything learned through the project will be submitted to the Leadership Team and Continuous Improvement Committee, as well to the Board for necessary action.

Co-Chair Michael Massie of the Career Pathways for Targeted Populations Committee provided a brief update on the committee's activities and accomplishments as he referenced the meeting materials entitled, "Career Pathways for Targeted Populations Committee, Annual Accomplishments – December 2018-November 2019" and "Illinois Workforce Innovation Board: Career Pathways for Targeted Populations Committee, Quarterly Report

for November 2019.” The Board members held a brief discussion regarding the potential impact of recreational marijuana usage to various career pathways.

Mark Burgess mentioned that the meeting materials also included quarterly reports and annual accomplishments reports for the Apprenticeship Committee and Information Technology Committee, as well as the Board’s and Executive Committee’s IWIB Key Accomplishments for 2019.

National Updates

Co-Chair Rico introduced Rose Zibert, US Department of Labor (DOL) Region 5, Chicago Office. Rose Zibert thanked the Board for the opportunity to address the membership and to share the DOL priorities as DOL has welcomed new leadership with Assistant Secretary John Pallasch in August 2019 and Secretary Eugene Scalia in September 2019. The DOL priorities include priority of services provided to individuals with barriers, development of state plans, WIOA governance, accuracy of data review/eligibility, and rapid response layoff aversion. DOL’s continuous priorities include the focus on building apprenticeship programs, as well as providing waivers for flexibility to the states regarding regulatory provisions when possible.

Tom Ashby suggested to the Board Co-Chairs to invite DOL to the IWIB’s June retreat to discuss the roles, responsibilities, and protocols of the Board under WIOA; the Board members agreed that would be good subject matter for the retreat.

WIOA Core and Required Partner Updates

Jennifer Foster provided a brief update of Adult Education Title II’s activities with their state plan being submitted by December 31, 2019 and are preparing a Notice of Funding Opportunity for adult education and working with federal counterparts in this effort which would be released in the spring of 2020. Additionally, she announced that 4.3 million dollars was recently released to 32 entities throughout the state which create, expand and/or support innovation, bridge, and transition programs; 71 applications were received with a total request amount of 16.9 million dollars.

Travel Regulations and Reimbursement Overview

Kristi Houston, Office of Employment and Training, provided a high-level overview of the State’s travel regulations and reimbursements procedures referencing the meeting materials entitled, “Travel Guidelines for IWIB,” “Governor’s Travel Control Board Travel Update #20-01, #19-03, #19-02, #18-06 Updated,” and “Non-State Employee Reimbursement Report.” All board members are required to follow the Governor’s Travel Control Board’s regulations. The Office of Employment and Training staff will provide notification to the board members of any future travel regulation changes.

Public Comment

Mr. Mark Burgess referenced the meeting material entitled, “2020 IWIB Quarterly Board Meeting Schedule” as he stated that the next quarterly Board meeting would be held on March 19, 2020 at Technology & Manufacturing Association in Schaumburg, Illinois beginning at 1 p.m.

Adjournment

Co-Chair Rico asked for a motion to adjourn the meeting. Tom Ashby made a motion to adjourn the meeting and the motion was seconded by Daniel Ferrari. With no further discussion, the motion passed. The meeting adjourned at 5:05 p.m.