



**Illinois**  
**Department of Commerce**  
& Economic Opportunity  

---

**OFFICE OF EMPLOYMENT & TRAINING**  
JB Pritzker, Governor

**WIOA NOTICE NO. 20-NOT-02, Change 1**

**TO:** Chief Elected Officials  
Local Workforce Innovation Board Chairpersons  
Local Workforce Innovation Board Staff  
WIOA Fiscal Agents and Grant Recipients  
WIOA Program Services Administrators  
Illinois workNet® Operators  
WIOA State Agency Partners  
Other Interested Persons

**SUBJECT:** Eligible Training Provider Reciprocal Agreements

**DATE:** April 22, 2021

**I. PURPOSE**

This notice is to announce that the State of Illinois has entered into a reciprocal agreement with the State of Washington to accept eligible training providers on Washington's Eligible Training Provider List (ETPL).

**II. ISSUANCES AFFECTED**

**A. References:**

Workforce Innovation and Opportunity Act Section 122(g)  
Workforce Innovation and Opportunity Act: Final Rule Section 680.520(c)  
published at Federal Register Vol. 81, No. 161 (August 19, 2016)  
U.S. DOL Training and Employment Guidance Letter (TEGL) No. 08-19,  
Workforce Innovation and Opportunity Act (WIOA) Title I Training  
Provider Eligibility and State List of Eligible Training Providers (ETPs)  
and Programs (January 2, 2020)

**B. Rescissions:**

None

### **III. BACKGROUND**

The Workforce Innovation and Opportunity Act (WIOA) and its regulations established the allowable types of training, including both work-based and classroom instruction, with the goal of ensuring provider performance, job-driven training, informed consumer choice, continuous improvement, and cost-effective investment of public funds.

WIOA requires the State to establish eligibility policies along with the criteria and procedures for adding training providers to the Eligible Training Provider List (ETPL). Additionally, the State must maintain an updated list. State policies and procedures may provide for reciprocal or other agreements established with another state to permit eligible training providers in a state to accept Individual Training Accounts (ITAs) provided by the other state.

Illinois' eligibility policy and procedures for the ETPL ensure the accountability, quality, and labor-market relevance for education and training programs that receive funds through WIOA Title I.

### **IV. COMPONENTS**

Effective August 7, 2020, a reciprocal agreement (Attachment A) was put in place between the State of Missouri and the State of Illinois. Beginning April 21, 2021, the State of Illinois has entered into an agreement with the State of Washington (Attachment B). Both agreements broaden the choice of training providers and programs available to eligible youth, adults, and dislocated workers who qualify for WIOA Title 1B ITAs.

The reciprocal agreements allows qualifying WIOA participants in Illinois to use ITAs to enroll in a program of training identified on Missouri's or Washington's ETPL, and for WIOA participants in those states to use ITAs to enroll in training programs on Illinois' ETPL.

Final approval for participants placed in a school from either state, funded through an ITA rests, with Illinois' WIOA Title IB Program Operator. In arranging out-of-state ITAs, the Illinois career planners must follow the requirements of WIOA Section 134(c)(3), Illinois' WIOA policies, as well as the established LWIB local policy on ITAs which includes duration, amounts, procedures, and exceptions. The program selected must lead to a placement in a demand occupation. Local policies may affect the terms of an individual training plan and individual financial feasibility plan and may be more restrictive concerning out-of-state ITAs.

Other out-of-state training institutions that are not operating within Illinois and with which Illinois does not have a reciprocal agreement must apply to be on Illinois' ETPL. They must meet the requirements for eligibility determination in

Illinois outlined in the Out-of-State Eligible Training Programs subsection of the Training Provider and Training Program Eligibility section of the policy manual.

Career Planners can locate eligible training providers at the applicable state's Education and Training program search pages.

State	Date of Agreement
<a href="#">Missouri</a>	August 7, 2020
<a href="#">Washington</a>	April 21, 2021

**V. ACTION REQUIRED**

All LWIAs, recipients and subrecipients shall review this notice and distribute it to all appropriate individuals within the organization.

**VI. INQUIRIES**

Inquiries should be directed to OET, Paula Barry, (217) 524-5500 or [paula.barry@illinois.gov](mailto:paula.barry@illinois.gov).

**VII. EFFECTIVE DATE**

This notice is effective on April 21, 2021.

**VIII. EXPIRATION DATE**

This notice will remain in effect until amended or rescinded by the Office of Employment and Training.

Sincerely,



Julio Rodriguez, Deputy Director  
Office of Employment and Training

JR:ld

Attachments: A – Illinois MO ETPL Agreement 8-7-2020  
B – Illinois WA ETPL Agreement 4-21-2021



**Reciprocal Agreement for the States of Missouri and  
Illinois for WIOA Eligible Training Providers**

The State of Missouri and the State of Illinois enter into this reciprocal agreement to broaden the choice of training options and training localities available to eligible youth, adults, and dislocated workers who qualify for Workforce Innovation and Opportunity (WIOA) Title 1-B Individual Training Accounts (ITAs). WIOA Section 122(g) encourages states to enter into reciprocal agreements to permit eligible training services in a state to accept ITAs in another state.

**Agreement**

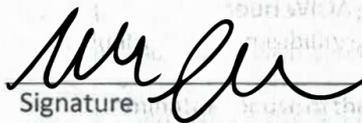
Missouri and Illinois each agree to maintain a publicly accessible statewide WIOA Eligible Training Provider List (ETPL).

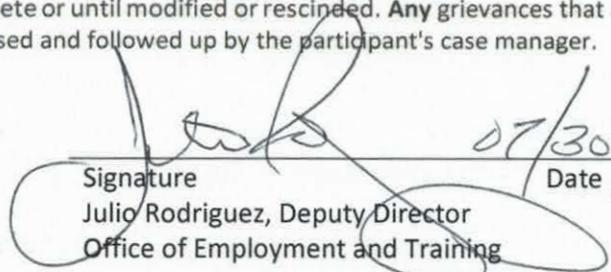
To increase customer choice, the State of Missouri agrees to permit qualifying Illinois participants to use their ITAs to enroll in a program of training identified on the State of Missouri's ETPL. Final approval for using an Illinois funded ITA at a Missouri school rests with Illinois's WIOA Program operator. In arranging out-of-state ITAs, the Illinois case managers must follow the requirements of WIOA Section 134(c)(3) and Illinois's WIOA policies. Local Policies may affect the terms of an individual training plan and individual financial feasibility plan, and may be more restrictive concerning out-of-state ITAs.

To increase customer choice, the State of Illinois similarly agrees to permit qualifying Missouri participants to use ITAs to enroll in a program of training identified on the State of Illinois's ETPL. Final approval for using a Missouri funded ITA at an Illinois school rests with Missouri WIOA program operators. In arranging out-of-state ITA vouchers, the Missouri WIOA program operators must follow the requirements of WIOA Section 134(c)(3), and Missouri WIOA policies. The local policies may affect the terms of an individual training plan and individual financial feasibility plan, and may be more restrictive concerning out-of-state ITAs.

Any dissemination or use of the shared data for other than the primary purpose of this agreement without the express written authority is specifically prohibited. The contracting State Agencies further agree to comply with the specified laws, materials, regulations and all other State and Federal requirements with respect to the protection of privacy, security and dissemination of the shared data. It is the responsibility for both the States of Missouri and Illinois to restrict access to only those employees who require this information in the performance of their work.

This agreement may be rescinded when either party provides a 30-day written notification to the other of its intent to rescind the agreement between, or both parties agree in writing to rescind the agreement by a mutually agreed upon date. The reciprocal agreement between the States of Missouri and Illinois shall be in effect from the date the signatory process is complete or until modified or rescinded. Any grievances that arise regarding the client training services will be addressed and followed up by the participant's case manager.

  
Signature \_\_\_\_\_ Date August 7, 2020  
Mardy Leathers, Director  
Office of Workforce Development

  
Signature \_\_\_\_\_ Date 07/30/20  
Julio Rodriguez, Deputy Director  
Office of Employment and Training



STATE OF WASHINGTON

**WORKFORCE TRAINING AND EDUCATION COORDINATING BOARD**

128 – 10<sup>th</sup> Avenue, S.W. • PO Box 43105 • Olympia, WA 98504-3105  
Phone: (360) 709-4600 • Fax: (360) 586-5862 • Web: www.wtb.wa.gov • Email: workforce@wtb.wa.gov

**Reciprocal Agreement between the State of Washington and  
Illinois for WIOA Eligible Training Provider Services**

The State of Washington and Illinois enter into this reciprocal agreement to broaden the choice of training options and training localities available to eligible youth, adults, and dislocated workers who qualify for Workforce Innovation and Opportunity Act (WIOA) Title I-B Individual Training Accounts (ITAs). WIOA Section 122(g) encourages states to enter into reciprocal agreements to permit eligible training services in a state to accept ITAs in another state.

**Agreement**

Washington and Illinois each agree to maintain a publicly accessible statewide WIOA Eligible Training Provider List (ETPL).

To increase customer choice, the State of Washington agrees to permit qualifying Illinois participants to use their ITAs to enroll in a program of training identified on the State of Washington's ETPL. Final approval for using a Illinois funded ITA at a Washington school rests with Illinois's WIOA Program operator. In arranging out-of-state ITAs, the Illinois case managers must follow the requirements of WIOA Section 134(c)(3) and Illinois's WIOA policies. Local Policies may affect the terms of an individual training plan and individual financial feasibility plan, and may be more restrictive concerning out-of-state ITAs.

To increase customer choice, the State of Illinois similarly agrees to permit qualifying Washington participants to use ITAs to enroll in a program of training identified on the State of Illinois's ETPL. Final approval for using a Washington funded ITA at a Illinois school rests with Washington's WIOA program operators. In arranging out-of-state ITA vouchers, the Washington WIOA program operators must follow the requirements of WIOA Section 134(c)(3), and Washington WIOA policies. The local policies may affect the terms of an individual training plan and individual financial feasibility plan, and may be more restrictive concerning out-of-state ITAs.

Any dissemination or use of the shared data for other than the primary purpose of this agreement without the express written authority is specifically prohibited. The contracting State Agencies further agree to comply with the specified laws, materials, regulations and all other State and Federal requirements with respect to the protection of privacy, security and dissemination of the shared data. It is the responsibility for both the States of Washington and Illinois to restrict access to only those employees who require this information in the performance of their work.

This agreement may be rescinded when either party provides a 30-day written notification to the other of its intent to rescind the agreement between, or both parties agree in writing to rescind the agreement by a mutually agreed upon date. The reciprocal agreement between the States of Washington and Illinois shall be in effect from the date the signatory process is complete or until modified or rescinded. Any grievances that arise regarding the client training services will be addressed and followed up by the participant's case manager.

  
\_\_\_\_\_  
Signature Date

Dave Wallace, Research Director  
Workforce Training and Education Coordinating Board  
State of Washington

  
\_\_\_\_\_  
Signature Date

Julio Rodriguez, Deputy Director  
Office of Employment and Training  
State of Illinois