

Adult Education and Literacy Assessment Requirements Summary

Enrollment Type(s)	Required Test	Optional Test	Notes
ELA ¹	One of the following ELA assessments: 1. BEST Literacy™ 2. BEST Plus™ 2.0 3. CASAS Life and Work Reading	If needed, a 2 nd ELA assessment can be administered to the customer. IMPORTANT NOTE: Only one is required for NRS purposes. Programs may elect to administer a second ELA assessment to inform training practices.	If two ELA assessments are administered for placement and NRS purposes, placement for the National Reporting System (NRS) is based on the following: 1. Customer is placed, and progress is measured based on the assessment reflecting the lowest Educational Functioning Level (EFL). 2. If both assessments reflect the same EFL, NRS placement is based on the first assessment given (see exception below). 3. If both assessments reflect the same EFL and both were given on the same day, placement is assigned in the following order (see exception below) ² : a. BEST Plus b. CASAS Life and Work Reading c. BEST Literacy
ABE, ASE or HSCR	One of the following ABE/ASE assessments: TABE 11&12 Reading or CASAS GOALS Reading	TABE 11&12 Math or CASAS GOALS Math IMPORTANT NOTE: Only an ABE/ASE reading assessment is required. If the primary focus of instruction will be math in General Skills designated courses, the TABE-Math or CASAS GOALS Math may be appropriate.	For customers enrolled in ABE, ASE or HSCR courses, the TABE 11&12 Reading or CASAS GOALS Reading is required. However, customers in these types of enrollments can also be given the TABE 11&12 Math or the CASAS GOALS Math either to inform instruction or for placement and NRS purposes.
Math-Only	TABE-Math	None	Customers enrolled in Math-Only instruction should be administered the TABE 11&12 Math or CASAS GOALS Math test. Placement will be based on the EFL reflected by this assessment.

Notes

1. See English Language Acquisition (ELA) Required Testing Attachment. Customers enrolled in ELA instruction must be administered at least one of the allowable ELA assessments. If appropriate and needed, a second ELA assessment can also be administered. Both can be given concurrently. If an ELA assessment is used to inform instruction but not placement purposes, the test results must be maintained in the customer file; but only scores used for placement and NRS purposes should be reported in the data collection system. In situations where two ELA assessments are reported for NRS purposes, placement is based on the information outlined above. Prior to post-testing, customers must earn the minimum hours needed for the post-test as outlined per the Test Publisher's Guidelines.

*** SPECIAL NOTE RE: BEST LITERACY** - If a customer's pre-test on the BEST Literacy reveals the customer is at the Advanced level, one of the following should occur:

- The customer should be transitioned to other instruction (i.e., postsecondary, ABE, ASE, etc.) as appropriate. If transitioned to ABE or ASE, appropriate TABE testing should be conducted.
- If the customer needs additional ELA services, a second ELA assessment reflecting the need for ELA services should be administered.

*** SPECIAL NOTE RE: BEST PLUS 2.0/CASAS Life and Work Reading** - If a customer's pre-test on the CASAS reveals the customer is at the Advanced level, one of the following should occur:

- The customer should be transitioned to other instruction (i.e., postsecondary, ABE, ASE, etc.) as appropriate. If transitioned to ABE or ASE, appropriate TABE testing should be conducted.
- If the customer needs additional ELA services, a second ELA assessment reflecting the need for ELA services should be administered.

2. Exceptions regarding customer placement for ELA include the following:
 - a. For enrollment only in ELA, if the customer's pre-test in the BEST Literacy is at the Advanced Level and another ELA assessment reflects the ELA Exit Criteria range, placement will be based on the BEST Literacy test.
 - i. If a customer's pre-test on the BEST Literacy reflects the Advanced ELA level and either the CASAS or BEST Plus 2.0 assessment reflects an equal or lower level, placement will occur based on the CASAS Life and Work Reading or BEST Plus 2.0.
 - b. For ELA customers with either a BEST Literacy pre-test at the Advanced level or another ELA pre-test in the Exit Criteria range who are dually enrolled in a class requiring the TABE 11&12 or CASAS GOALS (i.e., ABE, ASE, etc.), the customer's placement and progress for NRS will be based on the EFL of the TABE 11&12 or CASAS GOALS assessment.
 - i. **SPECIAL NOTE:** In all other instances of dual enrollment between ELA and ABE or ASE, the customer's placement and progress will be based on the ELA assessment.